



Professional French for International Employees

A1-C2 Professional French Programme

A practical CEFR-based pathway designed around the employee's role, workplace situations and professional objectives.

Level	Pathway	Professional objective	Key communication skills	Typical workplace situations
A1	First Steps	Navigate the essential situations of a French-speaking workplace.	Introduce yourself and your role; greetings and politeness; understand simple instructions; ask for repetition or clarification; manage dates, times, places and appointments; write very simple work messages.	Joining a team; reception; daily organisation; basic workplace exchanges.
A2	Everyday Professional French	Handle simple and predictable everyday professional interactions.	Describe your work and responsibilities; explain a simple task; ask for clarification; arrange appointments; manage short calls; understand and write simple emails; express needs or difficulties; take part in informal exchanges.	Colleagues; agendas; calls; emails; internal requests; small talk.
B1	Working in French	Communicate with increasing autonomy in regular workplace situations.	Present activities and projects; explain processes; participate in simple meetings; express and justify opinions; make suggestions; manage routine calls; write detailed emails; explain problems; interact with clients, suppliers or partners.	Meetings; projects; client relations; problem solving; cross-team communication.
B2	Professional Fluency	Communicate effectively and confidently across a wide range of professional situations.	Participate fully in meetings; argue a point; negotiate and seek compromise; present projects or results; respond to objections; manage client interactions; write structured documents; handle unexpected situations; adapt register and tone.	Complex meetings; presentations; negotiations; client-facing communication; intercultural situations.
C1	Advanced Professional Communication	Communicate with precision and impact in demanding professional contexts.	Present complex topics clearly; build persuasive arguments; lead meetings; negotiate in high-stakes situations; communicate diplomatically; synthesise information; write advanced documents; adapt communication to hierarchy and context.	Management; strategic meetings; executive presentations; negotiation; sensitive communication.
C2	Executive & Strategic French	Master the nuances of high-level professional and strategic communication.	Strategic communication; persuasion; high-stakes negotiation; leadership; sensitive or conflict situations; implicit meaning and cultural references; fine control of register and tone; high-impact writing and public speaking.	Leadership; complex negotiations; public speaking; institutional and strategic communication.

The Liberty French principle: the CEFR level provides the framework; the employee's professional reality determines the programme. Two employees at the same level may therefore follow very different pathways.